

# NORTH YORKSHIRE POLICE FIRE & CRIME COMMISSIONER FIRE & RESCUE AUTHORITY

## Pension Board

Approved Minutes of the meeting of the Pension Board held on Wednesday 13<sup>th</sup> September 2023

**PRESENT:**

**Employer Representatives:** Jonathan Dyson – Chief Fire Officer (Chair)  
Mat Walker – Deputy Chief Fire Officer

**Member Representatives:** Steve Howley - FBU Representative & Deputy Chair  
James Manning – FOA Representative

**Advisors in attendance:** Catherine Hulbert - People Operations Manager  
Sarah Mekins - Senior People Advisor  
Helen Scargill – West Yorkshire Pension Fund

**The agenda, reports and minutes for this meeting are on NYFRS's website.**

Minute Number	ITEM OF BUSINESS	To be actioned by: -
1.	<b>APOLOGIES FOR ABSENCE / REPRESENTAION AT MEETINGS</b>	
	Apologies received from Marc Warren and Paul James.	
2.	<b>PREVIOUS MINUTES AND MATTERS ARISING</b>	
	The minutes of the meeting on 28 June were agreed as an accurate record.	
3.	<b>ACTION / DECISION LOG REVIEW</b>	
	The action log was reviewed, and updates given. <b>ACTION:</b> Comms to be issued with information and timeline for pension transfers.	SM/CH
4.	<b>DECLARATIONS OF ANY PERSONAL OR PREJUDICIAL INTERESTS</b>	
	No conflicts of interest were declared.	
5.	<b>PENSIONS UPDATE (by exception)</b>	
	Sarah Mekins confirmed the actions arising from FPS Bulletin 72 had been completed and the first batch of warm up letters had been sent out to members yesterday regarding pension remedy as detailed therein.  Sarah reported the GAD contributions calculator had been released this week, the RSS is still not available and the template covering letter	

	<p>is expected very soon and it is the intention to provide retirees with both legacy and reform figures to allow them to make an informed choice.</p> <p>Sarah confirmed the Pension team meet regularly and are prepared for the changes on 1<sup>st</sup> October and confident it will be a smooth process.</p> <p>Sarah reported on the current position with ill health retirements in response to a question from SH of the impact of immediate detriment.</p>	
<b>6.</b>	<b>WEST YORKSHIRE PENSION FUND UPDATE Report of the Pension Provider</b>	
	<p>Helen Scargill reported a Lifetime allowance fact sheet and an ill health process guide had been created, both could be found in the April bulletin. A Station poster for Matthews is now available.</p> <p>A presentation has been given on changes to the <b>in-scope</b> Discount rate, what this means and the impact of changes and how we use these factors for calculations.</p> <p>Helen updated from the Fire Client meeting on 26 July and on proposed new software suppliers.</p> <p>Helen raised issues with information not being received within timescales and escalations and chases. This included retiree information not in the correct format. North Yorkshire have not provided the financial data extracts to WYPF. Helen reported WYPF can work around this for now using the information on the spreadsheets. However, information will need to be uploaded from 1<sup>st</sup> October.</p> <p>A discussion was held on the compliance with the timelines and Helen stated she had met with Nellie earlier today to discuss the issues and what information was required by WYPF.</p> <p><b>ACTION:</b> Meeting with CH &amp; LC to obtain assurance WYPF are receiving the correct information in the approved format and meeting deadlines.</p>	
<b>7.</b>	<b>RISK REGISTER</b>	
	Nothing to report. Reviewed by owners and reporting will be by exception.	
<b>8.</b>	<b>BREACH REGISTER</b>	
	Nothing to report.	
<b>9.</b>	<b>ANY OTHER BUSINESS</b>	
	It was reported CFO Dyson and Michael Porter were unaware of 3 ill health retirees which have been processed without following the governance route.	
<b>11.</b>	<b>NEXT MEETING - 2023</b>	
	<ul style="list-style-type: none"> <li>13 December at 1:30pm</li> </ul>	

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