

NORTH YORKSHIRE POLICE									Month	FORM REF: 31	
BUSINESS MILEAGE CLAIM FORM									Year	Cost Centre	
(This form is not for re-location claims)									Car Reg		
Name	Jo Coles			Date of change of car (If applicable)							
Pin No				Engine CC			This must be the actual Engine CC from your V5 Reg document				
Collar No				Home post code							
									A	B	
Date	Journey Start Location	Start Time 00:00	Post Code	Places visited	Journey Finish Location	Finish Time 00:00	Post Code	Reason/s for Journey eg: Meeting (Drop Down fields)	Miles Travelled	Home to Work Mileage to Deduct Ref: Point 1	Miles Claimed (A minus B)
15.07.24	Home	08:00	Home	Harrogate Police Station	Harrogate	09:00	HG3 1FR	Meeting	25	0	25
15.07.24	Harrogate	16:00	HG3 1FR	Harroagte Police Station	Home	17:00	Home	Meeting	25	0	25
16.07.24	Home	08:00	Home	Northallerton	Northallerton	09:00	DL6 1BF	Meeting	33	0	33
16.07.24	Northallerton	16:00	DL6 1BF	Northallerton	Home	17:00	Home	Meeting	33	0	33
18.07.24	Home	09:00	Home	Harrogate Police Station	Harrogate	10:00	HG3 1FR	Meeting	25	0	25
18.07.24	Harrogate	16:00	HG3 1FR	Harrogate Police Station	Home	17:00	Home	Meeting	25	0	25
23.07.24	Home	08:00	Home	Northallerton	Northallerton	09:00	DL6 1BF	Meeting	33	0	33
23.07.24	Northallerton	17:00	DL6 1BF	Northallerton	Home	18:00	Home	Meeting	33	0	33
01.08.24	Home	13:00	HG3 1FR	Scarborough	Scarborough	14:30	YO11 1NU	Yorkshire Day engagement	42	0	42
01.08.24	Scarborough	17:00	YO11 1NU	Scarborough	Home	18:30	Home	Yorkshire Day engagement	42		42
											0
											0
											0
											0
											0
											0
											0
									<b>Total Miles</b>		<b>316</b>